

SIMCOE MUSKOKA CATHOLIC DISTRICT SCHOOL BOARD
PUPIL ACCOMMODATION REVIEW
POLICY NUMBER LE – 14
PROCEDURES
APPENDIX 3

TABLE OF TIMELINES

| <i>Action</i> | <i>By Whom</i> | <i>When</i> | <i>Provision</i> |
|--|----------------|--|------------------|
| Presentation of the Preliminary Report to the Board | Director | Discretion | 1 |
| Board decision to establish a PAC | Board | Discretion | 2 |
| Notice of Board decision to establish a PAC | Principals | Within one week of decision | 2 |
| Notice of first PAC Public Meeting | PAC | At least 60 days prior to the meeting.* | 2.4 |
| Delivery of Information Package to PAC | Staff | No later than PAC's first public meeting | 2.7 |
| Make available draft customized School Valuation Framework | PAC | Prior to the first PAC public mtg | 2.4 |
| First PAC Public Meeting | PAC | As scheduled by PAC. | 2.4 |
| Notice of second PAC Public Meeting | PAC | At least two weeks prior to the meeting | 2.4 |
| Second PAC Public Meeting | PAC | As scheduled by PAC | 2.4 |
| Notice of third PAC Public Meeting | PAC | At least two weeks prior to the meeting | 2.4 |
| Third PAC Public Meeting | PAC | As scheduled by PAC | 2.4 |
| Notice of the fourth PAC Public Meeting | PAC | At least two weeks prior to the meeting | 2.4 |
| Fourth PAC Public Meeting | PAC | As scheduled by PAC | 2.4 |
| Delivery of PAC School Valuation Report | PAC | Not earlier than 90 days after the beginning and not later than 95 days after the beginning of PAC's first public meeting.* | 2.8 |

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| Staff's Report and recommendations | Staff | Not less than 30 days after the PAC report was delivered to the Director of Education | 3.1 |
| Board sets dates for Board meeting for public input, and for Board meeting to decide accommodation | Board | As scheduled by the Board | 3.2 |
| Notice of Board Meeting for Public Input | Board | A minimum of two weeks notice of the Public Meeting. | 3.2 |
| Board Meeting for Public Input (Opportunity for public to make formal presentations to the Board as outlined in section 3.2 of the procedures) | Board | As scheduled by the Board but not sooner than 30 days after Staff's Report and recommendations are presented to the Board in public session. | 3.2 |
| Staff's follow-up report on accommodation | Staff | Next regularly scheduled Board meeting | 3.3 |
| Notice of Board Meeting to decide accommodation | Board | 60 days prior to the Board meeting.* | 3.4 |
| Board Meeting to decide accommodation | Board | At a regularly scheduled meeting which will not occur sooner than 60 days after the presentation of Staff's Report, 30 days after the Board Meeting for public input and 15 days after Staff's follow-up report as released publicly | 3.4 |
| Notice of decision on accommodation | Principals | Within one week of decision | 3.4 |
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- Excluding from the calculation school holidays such as summer vacation, Christmas break and Spring break.